

Privacy Policy

WEBSITE PRIVACY NOTICE

Registart Ltd., UIC 208538088, registered office: 22 “San Stefano” St., entrance B, floor 4, office 14, Sofia, represented by Dilyana Lyubomirova Yordanova; place of business: 21 “Hristo Belchev” St., Sofia; email: office@registart.bg; phone: +359 898 200 848.

Protecting your personal data and your trust is essential to us. This notice explains what information we collect, why we collect it, how we use it, and how you can exercise your rights.

Controller: Registart Ltd. acts as a data controller under Regulation (EU) 2016/679 (GDPR) and the Bulgarian Personal Data Protection Act.

How to Contact Us

- In person or by registered mail: 21 “Hristo Belchev” St., Sofia
- Via our website www.registart.bg
→ “Contacts”
- By phone: (+359) 898 200 848
- By email: office@registart.bg

If you are dissatisfied with our response, you may lodge a complaint with the Commission for Personal Data Protection (CPDP): 2 “Prof. Tsvetan Lazarov” Blvd., Sofia 1592; tel. +359 2 915 35 18; hours 09:00–17:30; email kzld@cpdp.bg; website www.cdpd.bg

Why and How We Use Your Personal Data

We collect and process personal data in compliance with EU and Bulgarian law and only for specific purposes: to provide consultations and services, ensure security of your data, and fulfill legal obligations. We rely on the following legal bases:

Performance of a Contract / Pre-contractual Steps.

To provide the requested services/consultations, we collect data such as name, phone, address, email, identification number (EGN, LNC or other identifier). If you choose not to provide certain data, we may be unable to deliver the services. We keep your data up to date upon your notice of changes.

Legal Obligations.

We may process data to comply with obligations under: data protection laws (GDPR/PDPA); accounting and tax laws; the Measures Against Money Laundering Act; and to provide information to courts and third parties in proceedings, as required by applicable law.

Consent.

In certain cases we process data only with your prior consent, specifying the purpose. You may withdraw consent at any time (see “Your Rights” below).

What Data We Collect and How

Data may include: name, address, email, identification number (EGN/LNC/other), involvement in companies/NGOs/associations, ownership of property/chattels/securities, employment position, status under contracts, relationships with third parties, etc.

We collect data via www.registart.bg and directly from you when you visit 21 “Hristo Belchev” St., Sofia. We do not service or collect data from individuals under 18.

Your Rights

When we process your data in connection with our services, you have the following rights (free of charge, except in limited cases permitted by law). We may request proof

of identity. We respond without undue delay and within one month; requests for rectification are acted upon within 10 calendar days (deadlines may be extended in exceptional cases, with notice to you).

Access. You may request access to your personal data.

Rectification / Restriction / Erasure. You may request correction of inaccurate data; restriction while accuracy is verified; or erasure where legally appropriate. We are not obliged to rectify/erase where this would prevent contractual performance or where we are required/permitted to process the data by law. You may request restriction if:

- you contest accuracy (pending verification);
- processing lacks legal basis but you prefer restriction;
- we no longer need the data but you need them for legal claims;
- you have objected pending assessment of our grounds.

Withdrawal of Consent. You may withdraw consent at any time via our website or at our office; withdrawal does not affect processing performed before withdrawal.

Objection & No Automated Decisions. You may object at any time on grounds relating to your situation. In certain cases we will cease processing; in others we will assess your objection and either stop processing or provide a reasoned refusal where permitted by law. We do not subject you to decisions based solely on automated processing, including profiling.

Data Portability. In certain cases you may request that your data be provided to you or to another controller in electronic form. We are not liable for any misuse by the recipient after transfer.

Complaint. You may lodge a complaint with CPDP or another EU supervisory authority.

How to exercise rights: via or at 21 "Hristo Belchev" St., Sofia. Please provide sufficient details; we may request ID verification.

Security and Confidentiality

We use technical and organizational measures to protect your data against unauthorized access, use, or disclosure, and to ensure that only authorized staff can access data necessary for their duties. We do not transfer your personal data to third countries or international organizations.

Do We Share Your Data?

We share data only when necessary for quality, fast, and complete service and only after ensuring appropriate safeguards. Categories of recipients include:

- company employees and management;
- processors acting on our behalf under written agreements (e.g., couriers; IT implementation/support providers who may need access for support; postal operators; banks; translation/legalization agencies; accounting and other consultants);
- authorities and persons to whom disclosure is required by law.

Where we act as a processor for a client (receiving personal data necessary for the assigned tasks), we comply strictly with data protection law and the controller's instructions.

Retention

Retention depends on the nature and purposes of processing. As a rule, we stop using your data for contractual purposes after contract termination but do not delete them immediately. Retention periods take into account our legal obligations—for example: Attorneys Act (5 years), Accounting Act (50/10/3 years, as applicable), Measures Against Money Laundering Act (5 years), limitation periods under the Obligations and Contracts Act (5 years), and duties to provide information to courts/authorities. We will not

delete/anonymize data where needed for ongoing judicial/administrative proceedings or related complaints. We maintain procedures to ensure records are regularly purged and not kept longer than necessary.

Updates to This Notice

We may update this Privacy Notice periodically to reflect current protective measures and legal requirements. Material changes may be announced on our website. Please review this Notice regularly to stay informed about how we protect your data.

Last updated: October 29, 2025.

If you'd like, I can also produce these as downloadable Word files with your branding and cross-links to your site's Privacy Policy and Contacts page.

Phone: + 359 898 200 848